

**CONFIDENTIAL**

*Personnel 15*

DD/S 68-4249

10 AUG 1968

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Annual Conference of Professional Recruiters

1. We are planning to hold our annual conference of Professional Recruiters during the week of 16-20 September 1968.
2. It is hoped that you may find it possible to make a few remarks at this conference. The afternoon of Tuesday, 17 September, has been tentatively reserved for this purpose. If your schedule should not permit your participation on 17 September, we can easily shift the agenda to permit your talk at a time designated by you. The tentative location is the DD/S Conference Room.
3. We suggest that your talk might be limited to about fifteen minutes with whatever further time you may have available for questions. A suggested outline will be provided later.

SIGNED R. L. Bannerman

R. L. Bannerman  
Deputy Director  
for Support

Att

Memo dtd 16 Aug 68 to DD/S  
fr D/Pers, subj: Professional  
Recruiter Conference 1968  
A-DD/S:RBW:dlk (19 Aug 68)

Distribution:

- Orig - Adse w/O of att (DD/S 68-4228)
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*BY HAND -*  
*MR. BANNERMAN TO*  
*"HOLSTON ON 20 AUG 68*  
*RESUBMITTED TO ELIZABETH ON 27 AUG -*  
*Holston took no action*

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16 AUG 1968

**MEMORANDUM FOR: Deputy Director for Support****SUBJECT : Professional Recruiter Conference, 1968**

1. We have scheduled the annual conference of the Professional Recruiters for the week of 16 - 20 September 1968. Attached is a list of those who will attend.

2. The conference will focus upon the environment in which our recruiters must operate this year, with particular attention to such topics as: reduced manpower requirements; greater selectivity in recruitment; changes in the campus recruitment program; participation by substantive offices in source development and in recruitment; the new professional applicant testing program; the atmosphere on campus 1968-1969; and implications of Agency policy on draft deferments as it relates to recruitment of scientific and technical personnel. A good deal of time will be devoted to workshop sessions and discussion of specific aspects of recruitment.

3. A tentative agenda is attached. You will note that the afternoon of Tuesday, 17 September, is being held open in the hope that you and the Director will be able to meet with the group at that time.

/s/ Robert S. Wattl

**Robert S. Wattles**  
**Director of Personnel**

**Atts****Distribution:**

Orig & 1 - Addressee  
1 - D/Pers  
1 - C/RD

DD/Pers/R&P:  brt (16 Aug 68)

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**ANNUAL RECRUITERS' CONFERENCE**

**16 - 20 September 1968**

**Monday, 16 September** (All Meetings will be held in Headquarters)

0900-1200	Recruiter Medical Examinations
1300-1430	Deputy Director of Personnel for Recruitment and Placement - "The Outlook for FY 1969"
1445-1600	Chief, Placement Division - "Manpower Requirements"
1615-1730	Chief, Plans Analysis Division - "Advance Staffing Plans"

**Tuesday, 17 September** (All Meetings will be held in Headquarters)

0900-1030	Chief, Career Training Program - "CTP Forecasts"
1045-1145	OCI Representative - "World Roundup"
1300-1700	Presently blocked for use by the Director, DDS, D/Pers

**Wednesday, 18 September** (All Meetings will be held in Rosslyn)

0900-1030	Director of Security - "The Campus Atmosphere, 1969"
1045-1200	<div data-bbox="646 1625 1239 1661" style="border: 1px solid black; height: 17px; width: 365px;"></div> <div data-bbox="646 1661 808 1696" style="border: 1px solid black; height: 17px; width: 100px;"></div> Office of Medical Services - "Medical Selection of Applicants"
1300-1415	Registrar, Office of Training - "Agency Support of External Training"

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1430-1600

Office of Medical  
Services, A & E Staff - "Professional  
Applicant Test Battery"

Thursday, 19 September (All Meetings will be held in Rosslyn)

0900-1200

Recruitment Workshop - DD/Pers/R&P,  
C/RD, and DC/RD

1300-1430

Representatives of CS/CMO,  and  
RID

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1345-1700

Recruitment Workshop

Friday, 20 September (All Meetings will be held in Rosslyn)

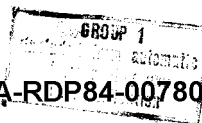
0900-1200

Conference Roundup

1300-1500

Final Administration

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